



Prior Weston Primary School and Children's Centre What to do if you are worried about a child

Fiona MacCorquodale
Designated Safeguarding Lead



Why are you concerned?

For example

- Has a child made a disclosure
- Child's appearance – unexplained marks and bruises, clothes, hygiene
- Change in behaviour, presentation, attendance, progress and attainment
- Behaviour which causes concern, indicates risk/vulnerability

Immediately record your concerns

Follow the school's procedure, fill out a yellow concern form and give to the DSL

Immediately (During COVID please alert the DSL through CPOMS/SFEGUARDING/YELLOW FORM):

- Reassure the child and clarify concerns, if necessary, e.g., ambiguous words and phrases
- Use child's own words and indicate any marks on body map charts, sign and date all records
- Complete the concern form and give to DSL/DSO immediately

Inform the Designated Safeguarding Lead

Fiona MacCorquodale or the Deputy DSL on duty (Simone De Juan, Bev Newman, Aoife McMonagle, Rae Armes, Nicola Cafferkey or Mo Maker)

Designated Safeguarding Lead will:

- Consider whether the child is at immediate risk of harm e.g., unsafe to go home
- Refer to ISCB Threshold document and procedures to support consideration: www.iscb.org.uk
- Refer to other agencies as appropriate e.g., Children's Services Contact Team (CSCT) LADO, Police.
- If unsure then consult with CSCT, without giving child's details (0207 527 7400)

If you are unhappy with the response:

Staff:

- Follow school Whistleblowing Procedures available on O:\Policies\Current Policies
- Follow ISCB Escalation policy and procedures

Pupils and Parents:

- Follow school complaints procedures available at:
<https://www.priorweston.islington.sch.uk/our-school/policies>

A record of any decision making and action taken will be loaded into the child's safeguarding/child protection file on CPOMS (Child Protection Online Monitoring system)

- All Staff will continue to monitor and upload to CPOMS any relevant information
- If a new concern is raised complete a new yellow form

Review and Re-refer (if necessary use escalation procedures, CSCT)

The DSL/staff will re-refer if required to ensure the child/young person's ongoing safeguarding and welfare needs are addressed. See below the members of SLT who may be on duty if the Lead DSL is on leave

Simone De Juan DDSL



Beverley Newman DDSL



Aoife McMonagle DDSL



Nicola Cafferkey DDSL



Mo Maker DDSL



Rae Armes DDSL



Fiona MacCorquodale,
our headteacher
is the lead DSL regarding any
allegations about members of the workforce.

